

# MINUTES

## Workforce Connection Of Central New Mexico Chief Elected Officials

Monday, January 7, 2013

11:30 a.m.

Mid-Region Council of Governments  
809 Copper NW

*Mayor Phillip Gasteyer agreed to chair the meeting*

**Call to Order-** 11:43 a.m. by Mayor Phillip Gasteyer, Village of Corrales

### Attendance-

#### CEO's Present

Larry Abraham, Mayor, Village of Los Ranchos de Albuquerque  
Charles Eaton, Commissioner, Valencia County  
Phillip Gasteyer, Mayor, Village of Corrales  
Brad Hill, Mayor, Town of Edgewood  
Rudy Jaramillo, Mayor, City of Belen  
Bobby Ortiz, Council for Mayor Ted Hart, City of Moriarty  
Jack Torres, Mayor, Town of Bernalillo

### Approval of Monday, January 7, 2013 - Agenda

**Motion:** Mayor Larry Abraham

**Second:** Mayor Jack Torres

**Action:** Passed unanimously by voice vote

### Tab 1: Approval of Minutes, Chief Elected Officials – June 28, 2012

**Motion:** Mayor Larry Abraham

**Second:** Mayor Rudy Jaramillo

**No Discussion**

**Action:** Passed unanimously by voice vote

### FINAL ACTION ITEMS

### Tab 2: Acceptance of CEO Agreement

by Dewey V. Cave, MRCOG Executive Director & Ramona Chavez, WIA Administrator

- Mr. Cave explained that NMDWS, USDOL and State Workforce Board have gone through and added or revised changes to Chief Elected Officials Agreement, Partnership Agreement and Bylaws.
- He stated that Ramona Chavez will update them on the policy changes and wants to make sure that they understand the liability that they hold.
- Ms. Chavez explained the CEO Agreement and its changes.
- Ms. Chavez stated that the governance that was designed by the State of New Mexico to the Local Boards is a three piece component.
- Beginning with the CEO Agreement it addresses changes, requirements and liability that the CEO's incur from the Workforce Investment Act.

- The policy defines who the CEO's are for the local board.
- In the past the agreement it included the members of the pueblos of the makeup of the CEO's. It is no longer a requirement.
- The agreement does state that this board is required to meet once a year and that they also meet in partnership with the WCCNM Board.
- This agreement defines the outline of grant funds in the Central Region and outlines the liability for any misuse of the funds.
- CEO's appoint the members to the board.
- Additionally, this CEO agreement designates the number of days in place if the CEO's would like to remove MRCOG as the Fiscal Agent and be replaced by someone else be competitive process.
- Mayor Gasteyer suggested that we approve the agreement then we can make amendments to make any changes.

**Motion: Mayor Jack Torres made a Motion to approve the CEO Agreement**

**Second: Bobby Ortiz for Mayor Ted Hart**

**Discussion**

*Mayor Brad Hill made a Motion to Amend the CEO Agreement to indicate 120 days*

**Second: Bobby Ortiz for Mayor Ted Hart**

**Discussion & Questions on the liability of CEO's**

*Mayor Brad Hill made a Motion to Amend section 1.6 of Article 1 the CEO Agreement to change the number of members for a quorum from one to three*

**Second: Bobby Ortiz for Mayor Ted Hart**

**Action: Passed unanimously by voice vote**

### **Tab 3: Acceptance of WCCNM CEO/Partner Agreement**

by Ramona Chavez, WIA Administrator

- She explained that this agreement is between CEO and the Workforce Connection of Central New Mexico Board.
- This agreement it goes over the CEO composition, identifying the four counties and the officials that represent those areas.
- It discusses in section 2.1 the designation of the Lead CEO and the filling of WCCNM Board Members within 120 days of any vacancies and or terms expiring.
- It outlines the Board Membership in which one individual can represent dual roles.
- Ms. Chavez outlined and discussed the CEO/Partner Agreement throughout.

**Discussion & Questions followed.**

**Motion: Bobby Ortiz for Mayor Ted Hart**

**Second: Mayor Rudy Jaramillo**

**No Discussion**

**Action: Passed unanimously by voice vote**

### **Tab 4: Acceptance of WCCNM Bylaws**

by Ramona Chavez, WIA Administrator

- Ms. Chavez presented the WCCNM Bylaws.
- She stated this is the third part of this governance. It puts everything into perspective of our workforce board.
- The approval of the Bylaws describe the duties and responsibilities of our board and the local plan.

- The certification of our one-stop operator, identification of our Youth and Adult/Dislocated Worker services.
- The agreement identifies the conduct of business of the board and the membership.

**Discussion & Questions followed.**

**Motion: Bobby Ortiz for Mayor Ted Hart**

**Second: Commissioner Charles Eaton**

**No Discussion**

**Action: Passed unanimously by voice vote**

## **Tab 5: Approval of Workforce Connection of Central New Mexico (WCCNM) Board & Youth Council Members**

by Ramona Chavez, WIA Administrator

### **New Board Members**

#### **Business**

- Nine new business members slated for approval:
  - Linda Callagan – Bernalillo County – SI Start/NM Works
  - Marni Goodrich – Bernalillo County – Yearour Mechanical, Inc.
  - Michelle Jones – Bernalillo County – Presbyterian Healthcare Services
  - Mindy Koch – Sandoval County – Intel Corporation
  - Diane M. Lacen – Bernalillo County – MVD Express
  - Ted Martinez – Bernalillo County – MCT Industries
  - Antonio Medina – Bernalillo County – Rio Grande Educational Collaborative/Atrisco Companies
  - Debbie Ortiz – Torrance County – Moriarty Chamber of Commerce
  - Alex O. Romero – Bernalillo County – Albuquerque Chamber of Commerce

#### **Partners**

- One new Economic Development member slated approval:
  - Robert Walton – Bernalillo County – Albuquerque Economic Development
- Two new Partner members slated for approval:
  - Samuel Kolapo – Bernalillo County – Del-Jen Inc./Job Corps.
  - Carolyn VanderGiesen – Bernalillo County – New Mexico Association of Community Partners

### **Youth Council Members**

- Four new Youth Council members slated for approval:
  - Patricia Lincoln – Torrance County – DFL Associates
  - Jessica Martinez – Sandoval County – 13<sup>th</sup> Judicial District Attorney Office
  - Krista Martinez – Bernalillo County - Junior Achievement of New Mexico
  - Leanne P. Montoya – Bernalillo County – Albuquerque Public Schools

**Motion: Council Bobby Ortiz for Mayor Ted Hart, City of Moriarty**

**Second: Mayor Brad Hill**

**No Discussion**

**Action: Passed unanimously by voice vote**

## **OTHER DISCUSSION AND INFORMATION ITEMS**

### **Tab 6: Update of WCCNM Programs –**

by Ramona Chavez, WIA Administrator

- Ms. Chavez provided an update on activity within the Central Region.
- Work with the State Economic Development and collaboration with Education Institutions.
- Our single audit with Moss Adams was completed and unqualified with no findings.
- The Central Region received \$380,000 of National Emergency Grant money (NEG). The grant is to assist long-term unemployed individuals for On-the-Job Training (OJT) opportunities.
- The Central also received the State Energy Sector Partnership Grant (SESP) that dealt with renewable energies. In the Central Region had a target goal of 569 and as of to date we have service 575 individuals.
- A fully integrated workforce system has been implemented in our region.
- A Request for Proposal will be going out for Adult/Dislocated Worker and Youth Provider Services and should be released in February or March.

#### **PUBLIC COMMENT/ADJOURNMENT**

**Public Comment - None**

**Adjournment – 12:30 p.m.**

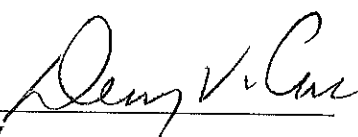
**Next Meeting - Undetermined**

**A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper NW, Albuquerque, NM 87102.**

**Approved at the June 21, 2013 WCCNM CEO Meeting:**

  
CEO Chair

**ATTEST:**

  
Secretary